



## **SRI SHANMUGHA COLLEGE OF NURSING FOR WOMEN**

Approved by Government of Tamilnadu & TNNMC, Approved by Indian Nursing Council, New Delhi

Affiliated to The Tamilnadu Dr. M.G.R Medical University, Chennai

Sankari- Tiruchengode Main Road, Pullipalayam, Morur (Po), Sankari(Tk), Salem (dt), Tamilnadu, Pin- 637304

E-mail : principalsrihanmughacon@gmail.com | info@shanmughanursing.edu.in

www.shanmughanursing.edu.in | Phone : 04283 262925, 261899, 262922



# **6.5.1 Institution has a streamlined Internal Quality Assurance Mechanism**



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01/IQAC/SSCON/2022-2023

### CIRCULAR

Faculty are informed to attend IQAC meeting on to discuss about NAAC. All are requested to attend the meeting without fail.

TIME: 2.00-3.15 pm

DATE: 21.09.23

VENUE: PRINCIPAL ROOM

### AGENDA

- Brief Introduction about NAAC process.
- Allocation of IQAC coordinator and criteria heads
- Discuss about IQAC coordinator Responsibilities and criteria heads Responsibilities

### COPY TO

- ❖ Chairman office
- ❖ Executive office
- ❖ All the Faculties

  
PRINCIPAL



Prof. SHEELAVATHI N, PhD  
PRINCIPAL

SRI SHANMUGHACOLLEGE OF  
NURSING FOR WOMEN  
PULLIPALAYAM MORUR P.O 637 304  
SANKAGIRI (TK) SALEM DT TN

PRINCIPAL  
SRI SHANMUGHA COLLEGE OF  
NURSING FOR WOMEN,  
PULLIPALAYAM, MORUR P.O. - 637 304  
SANKAGIRI (TK), SALEM (DT), TN



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## MINUTES OF NAAC-IQAC COMMITTEE MEETING

DATE: 21.09.23

TIME: 2.00-3.15 pm

VENUE: PRINCIPAL ROOM

### Members Present In Meeting

S. NO	NAME OF THE FACULTY	DESIGNATION	SIGNATURE
1	Dr. Sheelavathi.N	Principal	
2	Prof.Gayathri N.S	Vice Principal	
3	Mrs.Shankari .D	professor	
4	Mrs.Revathi .I	Associate professor	
5	Mrs.Sivasankari A	Assistant Professor	
6	Mrs.Divya.K	Assistant Professor	
7	Mrs.Kalaiselvi P.	Assistant Professor	
8	Mrs.Vasanthadevi R	Tutor	
9	Ms.Sathiya T	Tutor	
10	Mr.Manivannan M	Tutor	
11	Mr.Akिलamuthan.K.V	Tutor	

Prof. SHEELAVATHI N,<sup>PHD</sup>

PRINCIPAL

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NURSING FOR WOMEN

PULLIPALAYAM MORUR P.O 637 304  
SANKARIR, TK, SALEM DT . N.





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### NAAC CRITERIA ALLOTMENT SCHEDULE

CRITERIA	FACULTY INCHARGE	SIGNATURE
Criteria-1 Curricular Aspects	Mrs.Shankari	
Criteria-2 Teaching Learning and Evaluation	Mrs Sivashankari	
Criteria-3 Research, Innovations and Extension	Ms.Swathika, Mr.Manivannan	
Criteria-4 Infrastructure and Learning Resources	Mrs.Vasanthaladevi R	
Criteria-5 Student support and Progression	Mr.Akिलamudhan	
Criteria-6 Governance, Leadership and Management	Mrs K.Divya	
Criteria-7 Institution Values and Best Practices	Mrs.Revathi	
Criteria-8 Medical College	Mrs.Kalaiselvi P	

Prof. **SHEELAVATHI N**, Ph D

**PRINCIPAL**

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### The following agent discuss during meeting

- The meeting begins with a welcome address by the Principal.
- A brief overview of the NAAC process: NAAC assessment consists of seven general criteria, with one specifically focusing on nursing.
- Total qualitative metric-45, Total quantitative metric-72
- The score each metric for discussed
- The manual was shared via consent through faculty email
- IQAC Coordinator (Prof.Gayathri N.S) was selected.
- The IQAC Coordinator has finalized the criteria categories.
- Principal announced that the IQAC Meeting will be conducted every month & whenever need arises.
- The meeting ended with vote of thanks by IQAC coordinator.

Prof. SHEELAVATHI N, PhD  
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02/IQAC/SSCON/2022-2023

### CIRCULAR

IQAC Meeting is scheduled on 23.10.2023 to discuss about various important point. All the members of IQAC are request to IQAC meeting without fail.

TIME: 2.00-3.15 pm

DATE: 23.10.23

VENUE: PRINCIPAL ROOM

### AGENDA

- Preparation of IIQA
- Preparation of SSR
- Miscellaneous

### COPY TO

- ❖ Chairman office
- ❖ Executive office
- ❖ All the Faculties

Prof. **SHEELAVATHI N.**, Ph.D  
**PRINCIPAL**

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**PRINCIPAL**

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## MINUTES OF NAAC-IQAC COMMITTEE MEETING

DATE: 23.10.23

TIME: 2.00-3.15 pm

VENUE: PRINCIPAL ROOM

Members present in meeting

S. NO	NAME OF THE FACULTY	DESIGNATION	SIGNATURE
1	Dr. Sheelavathi.N	Principal	
2	Prof.Gayathri.N.S	Vice Principal	
3	Mrs.Shankari.D	Professor	
4	Mrs.Revathi.I	Associate Professor	
5	Mrs.Sivasankari.A	Assistant Professor	
6	Mrs.Divya.K	Assistant Professor	
7	Mrs.Kalaiselvi. P	Assistant Professor	
8	Mrs.Vasanthaladevi R	Nursing Tutor	
9	Ms.Sathiya.T	Nursing Tutor	
10	Mr.Manivannan M	Nursing Tutor	
11	Mr.Akिलamuthan.K.V	Nursing Tutor	
12	Mr.Sathishkumar.P	Nursing Tutor	
13	Mrs.Mythili.S	Nursing Tutor	
14	Mrs.Kungumavalli.M	Nursing Tutor	

Prof. **SHEELAVATHI N, Ph D**

**PRINCIPAL**

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**SANKAGIRI (TK) SALEM DT N**



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### Points discussed

- Principal explained about IIQA process and SSR process.
- IQAC coordinator informed all the criteria heads to organize criteria wise file
- IQAC coordinator told that the documents needs to be collected from record section for the previous year.
- Each criteria head should must weekly progress report on the work done.
- The target for each metrics needs to be fixed by the criteria heads.
- Principal informed that IQAC coordinates should arrange the orientation programme for new staff members.
- The meeting ended with votes of thanks by the IQAC coordinator.

*Smr*

Prof. SHEELAVATHI N,<sup>PhD</sup>  
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03/IQAC/SSCON/2022-2023

### CIRCULAR

There will be an IQAC are requested to attend meeting to discuss regarding NAAC criterion meeting. All the criteria in charge are requested to attend the meeting

DATE: 04.11.2023

TIME: 2.00-3.15 pm

VENUE: Lecture Hall

### AGENDA

- About Previous meeting action plan
- Curriculum updating
- Review work done by all criteria heads

### COPY TO

- ❖ Chairman office
- ❖ Executive office
- ❖ All the Faculties

  
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## MINUTES OF NAAC-IQAC COMMITTEE MEETING

DATE: 04.11.2023

TIME: 2.00-3.00pm

VENUE: PRINCIPAL ROOM

Members present in meeting

S. NO	NAME OF THE FACULTY	DESIGNATION	SIGNATURE
1	Dr. Sheelavathi.N	Principal	
2	Prof.Gayathri N.S	Vice Principal	
3	Mrs.Shankari.D	Professor	
4	Mrs.Revathi.I	Associate Professor	
5	Mrs.Sivasankari.A	Associate Professor	
6	Mrs.Divya.K	Associate Professor	
7	Mrs.Kalaiselvi.P	Associate Professor	
8	Mrs.Vasanthadevi R	Nursing Tutor	
9	Ms.Sathiya.T	Nursing Tutor	
10	Mr.Manivannan M	Nursing Tutor	
11	Mr.Akilamuthan.K.V	Nursing Tutor	
12	Mr.Sathishkumar.P	Nursing Tutor	
13	Mrs.Mythili.S	Nursing Tutor	
14	Mrs.Kungumavalli.M	Nursing Tutor	

Prof. SHEELAVATHI N, Ph D  
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SANKAGIRI (TK) SALEM DT





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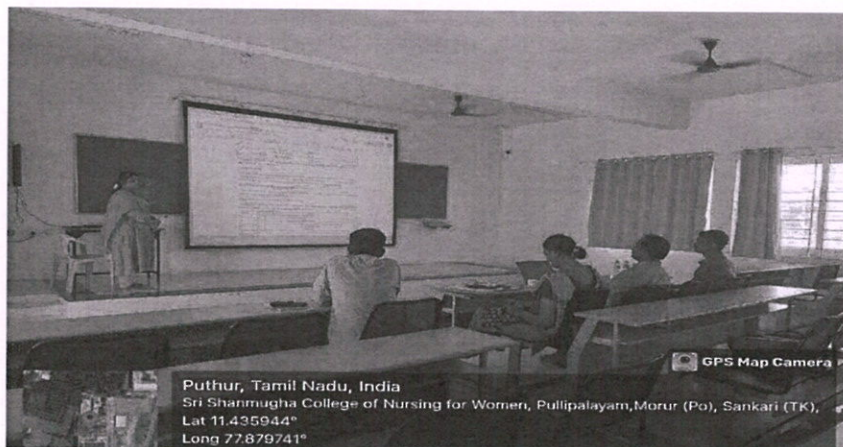
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### Points discussed

- The meeting begins with a welcome address by the IQAC coordinator.
- Discussed the curricular aspects of the academic programs and suggest improvements.
- Assigned the duties and responsibilities to the respected criteria heads.
- Discussion on strengths and weaknesses of the criteria-1 &3
- Discussion on strengths and weaknesses of the criteria- 2
- The meeting ended with a vote of thanks by the IQAC coordinator.



### REVIEW OF IQAC CRITERIA NAAC DOCUMENTATION

Prof. **SHEELAVATHI N**, Ph D

**PRINCIPAL**

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**PULLIPALAYAM, MORUR P.O 637 304**

**SANKAGIRI (TK) SALEM DT N**





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04/IQAC/SSCON/2022-2023

### CIRCULAR

There will be an IQAC are requested to attend meeting to discuss regarding NAAC criterion meeting. All the criteria incharge are requested to attend the meeting

DATE: 05.12.2023

TIME: 2.00-3.15 pm


VENUE: PRINCIPAL ROOM

### AGENDA

- About Previous meeting action plan
- Curriculum updating
- Academic and Administrative Audit
- Suggestion to improvements in second level criteria.

### COPY TO

- ❖ Chairman office
- ❖ Executive office
- ❖ File copy

  
Prof. SHEELAVATHI N, PhD  
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## MINUTES OF NAAC-IQAC COMMITTEE MEETING

DATE: 05.12.2023

TIME: 2.00-3.15pm

VENUE: PRINCIPAL ROOM

Members present in meeting

S. NO	NAME OF THE FACULTY	DESIGNATION	SIGNATURE
1	Dr. Sheelavathi.N	Principal	
2	Prof.Gayathri N.S	Vice Principal	
3	Mrs.Shankari .D	Professor	
4	Mrs.Revathi .I	Associate Professor	
5	Mrs.Sivasankari A	Associate Professor	
6	Mrs.Divya.K	Associate Professor	
7	Mrs.Kalaiselvi P.	Associate Professor	
8	Mrs.Vasanthadevi R	Nursing Tutor	
9	Ms.Sathiya T	Nursing Tutor	
10	Mr.Manivannan M	Nursing Tutor	
11	Mr.Akिलamuthan.K.V	Nursing Tutor	

Prof. SHEELAVATHI N, Ph.D

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SANKAGIRI (TK) SALEM D.T.





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### Points discussed

- The meeting begins with a welcome address by the IQAC coordinator.
- Discussed the curricular aspects of the academic programme and suggest improvements.
- Academic and Administrative Audit will be done twice in the Academic year.
- Assigned the duties and responsibilities to the respected criteria heads.
- Review the last correction criteria 1 & 3
- Discussion on strengths and weaknesses of the criteria-2,4 & 5
- The meeting ended with a vote of thanks by the IQAC coordinator.

Prof. **SHEELAVATHI N.**, Ph.D

**PRINCIPAL**

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**PULLIPALAYAM, MORUR P.O 637 304  
SANKAGIRI (TK) SALEM DISTRICT, T.N.**





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05/IQAC/SSCON/2023-2024

### CIRCULAR

There will be an IQAC are requested to attend meeting to discuss regarding the curricular aspects of the academic programs and suggest improvements criteria and to assign duties and responsibilities to the respected IQAC committee members. All the criteria incharge are attend the meeting.

DATE: 06.01.2024

TIME: 2.00-3.00pm

VENUE: PRINCIPAL ROOM

#### AGENDA

- Initiation of NAAC Reassessment
- To discuss the curricular aspect of the academic programmes.
- Suggestion to improvements in last criteria review.
- External review

#### COPY TO

- ❖ Chairman office
- ❖ Executive office
- ❖ All the Faculties

  
PRINCIPAL



Prof. SHEELAVATHI N, Ph D  
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PULLIPALAYAM, MORUR P.O. 637 304  
SANKAGIRI (TK) SALEM DT

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SANKAGIRI (TK), SALEM (DT), T.M



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### MINUTES OF NAAC-IQAC COMMITTEE MEETING

DATE: 6.01.2024

TIME: 2.00-3.15pm

VENUE: PRINCIPAL ROOM

#### Members present in meeting

S.NO	NAME OF THE FACULTY	DESIGNATION	SIGNATURE
1	Dr. Sheelavathi.N	Principal	
2	Prof.Gayathri N.S	Vice Principal	
3	Mrs.Shankari .D	Professor	
4	Mrs.Revathi .I	Associate Professor	
5	Mrs.Sivasankari A	Associate Professor	
6	Mrs.Divya.K	Associate Professor	
7	Mrs.Kalaiselvi P.	Associate Professor	
8	Mrs.Vasanthadevi R	Tutor	
9	Ms.Sathiya T	Tutor	
10	Mr.Manivannan M	Tutor	
11	Mr.Akिलamuthan.K.V	Tutor	

Prof. SHEELAVATHI N, PhD

PRINCIPAL

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SANKAGIRI (TK) SALEM DT





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### Points discussed

- The meeting begins with a welcome address by the IQAC coordinator.
- NAAC Reassessment work initiated.
- Discussed about the academic plan for the year and the programmes.
- Review the last correction of the criteria 4 & 5
- Discussion on strengths and weaknesses of the criteria- 6 & 7
- The meeting concluded with expressions of gratitude to all participants for their contributions and commitment to the external review process.
- Assigned the duties and responsibilities to the respected criteria heads.
- The meeting ended with a vote of thanks by the IQAC coordinator.

Prof. **SHEELAVATHI N, Ph.D**  
**PRINCIPAL**  
**SRI SHANMUGHACOLLEGE OF**  
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**PULLIPALAYAM, MORUR P.O 637 30<sup>A</sup>**  
**SANKAGIRI (TK) SALEM DT**





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08/IQAC/SSCON/2023-2024

### CIRCULAR

There will be an IQAC are requested to attend meeting to discuss regarding the curricular aspects of the academic programs and suggest improvements criteria and to assign duties and responsibilities to the respected IQAC committee members. All the criteria incharge are attend the meeting.

DATE: 10.02.2024

TIME: 2.00-3.20pm

VENUE: PRINCIPAL ROOM

### AGENDA

- Initiation of NAAC Reassessment.
- Suggestion to improvements in last criteria review.
- External review

### COPY TO

- ❖ Chairman office
- ❖ Executive office
- ❖ All the Faculties

Prof. SHEELAVATHI N., Ph.D  
PRINCIPAL

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NURSING FOR WOMEN  
PULLIPALAYAM MORUR P.O. 637 304  
SANKAGIRI (TK), SALEM (DT), T.N

PRINCIPAL

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SRI SHANMUGHA COLLEGE OF  
NURSING FOR WOMEN,  
PULLIPALAYAM, MORUR P.O. - 637 304  
SANKAGIRI (TK), SALEM (DT), T.N



# SRI SHANMUGHA COLLEGE OF NURSING FOR WOMEN

Approved by Government of Tamilnadu & TNNMC, Approved by Indian Nursing Council, New Delhi  
Affiliated to The Tamilnadu Dr. M.G.R Medical University, Chennai

Sankari- Tiruchengode Main Road, Pullipalayam, Morur (Po), Sankari(Tk), Salem (dt), Tamilnadu, Pin- 637304  
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www.shanmughanursing.edu.in | Phone : 04283 262925, 261899, 262922



## MINUTES OF NAAC-IQAC COMMITTEE MEETING

DATE: 10.02.2024

TIME: 2.00-3.20pm

VENUE: PRINCIPAL ROOM

### Members present in meeting

S.NO	NAME OF THE FACULTY	DESIGNATION	SIGNATURE
1	Dr. Sheelavathi.N	Principal	
2	Prof.Gayathri N.S	Vice Principal	
3	Mrs.Shankari .D	Professor	
4	Mrs.Revathi .I	Associate Professor	
5	Mrs.Sivasankari A	Associate Professor	
6	Mrs.Divya.K	Associate Professor	
7	Mrs.Kalaiselvi P.	Associate Professor	
8	Mrs.Vasanthadevi R	Tutor	
9	Ms.Sathiya T	Tutor	
10	Mr.Manivannan M	Tutor	
11	Mr.Akिलamuthan.K.V	Tutor	

Prof. SHEELAVATHI N., PH.D.  
PRINCIPAL  
SRI SHANMUGHA COLLEGE OF  
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### Points discussed

- The meeting begins with a welcome address by the IQAC coordinator.
- NAAC Reassessment work initiated.
- Review the last correction of the criteria 6 & 7
- Discussion on strengths and weaknesses of the criteria- 8
- The meeting concluded with expressions of gratitude to all participants for their contributions and commitment to the external review process.
- Assigned the duties and responsibilities to the respected criteria heads.
- Organize your criteria files into folders based on their categories.
- The meeting ended with a vote of thanks by the IQAC coordinator.

Prof. SHEELAVATHI N.P.

PRINCIPAL

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05/IQAC/SSCON/2023-2024

### CIRCULAR

There will be an IQAC are requested to attend meeting to discuss regarding the curricular aspects of the academic programs and suggest improvements criteria and to assign duties and responsibilities to the respected IQAC committee members. All the criteria incharge are attend the meeting.

DATE: 13.03.2024

TIME: 2.00-3.00pm

VENUE: PRINCIPAL ROOM

#### AGENDA

- Initiation of NAAC Reassessment.
- External review

#### COPY TO

- ❖ Chairman office
- ❖ Executive office
- ❖ All the Faculties

  
PRINCIPAL



Prof. SHEELAVATHI N.P  
PRINCIPAL

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### MINUTES OF NAAC-IQAC COMMITTEE MEETING

DATE: 13.03.2024

TIME: 2.00-3.00pm

VENUE: PRINCIPAL ROOM

#### Members present in meeting

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10	Mr.Manivannan M	Tutor	
11	Mr.Akilamuthan.K.V	Tutor	

Prof. SHEELAVATHI N, PhD

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### Points discussed

- The meeting begins with a welcome address by the IQAC coordinator.
- Assigned the duties and responsibilities to the respected criteria heads.
- The meeting concluded with expressions of gratitude to all participants for their contributions and commitment to the external review process.
- Organize your criteria files into folders based on their categories.
- Principal informed that IIQA should be submitted on or before 30<sup>TH</sup> April 2024.
- Review of prepared SSR by IQAC coordinated.
- The meeting ended with a vote of thanks by the IQAC coordinator.

Prof. SHEELAVATHI N, Ph.D  
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